

**SAC Minutes**  
**Beaver Bank Kinsac**  
**November 5, 2020**

Attendees: Kelly Clarke (Principal), Candra MacKeen (Vice Principal), Lynne MacKinnon (teacher/secretary), Patricia Sabourin (parent rep), Liesl Newman (parent rep), Sheryl Crosby (EPA), Bob Crosby (Community Member)

Regrets: Katelyn Gillis (Parent Rep), Stacy Allen (teacher)

**Supporting Student Success**

<b>Literacy Goal:</b> Students will demonstrate an improvement in writing with a focus on ideas and conventions.
<b>Math Goal:</b> Students will demonstrate an improvement in problem solving with a focus on number sense.
<b>Safe and Inclusive Learning Environment Goal:</b>

Discussion Items	Minutes
<b>Call to order - WE ACKNOWLEDGE THAT WE ARE IN MI'KMA'KI, THE TRADITIONAL ANCESTRAL TERRITORY OF THE MI'KMAQ PEOPLE.</b>	Kelly acknowledged that we are in Mi'Kma'Ki, the traditional ancestral territory of the Mi'Kmaq people.
<b>Approval of agenda</b>	Provincial Assessments discussion item was removed.  <i>The agenda was approved by Lynne MacKinnon and seconded by Patricia Sabourin.</i>
<b>Approval of meeting minutes</b>	<i>The minutes dated October 7, 2020 were approved as distribute by Sherly Crosby and seconded by Liesl Newman.</i>
<b>Business arising from the meeting minutes</b> <ul style="list-style-type: none"> <li>• Membership</li> <li>• Lifetouch – Print Shop credit (\$200/yr), \$500 signing bonus over 3 years</li> <li>• Staffing Update -EPA/math</li> </ul>	<p><u>Membership</u> - Kelly welcomed Bob Crosby to our SAC who brings 4 years of SAC experience. Kelly has reached out to the K of C who will get back to her on the request for membership.</p> <p><u>Lifetouch Photograph</u> – BBK received the \$500 signing bonus in form of Tim Horton and Sobey's gift cards. This allows us to show gratitude as gifts and to help BBK families in need this holiday season. In terms of the \$200 print shop catalog, <b>Kelly will email the SAC choices to spend the credit.</b></p>

<p>coach and behaviour teacher</p> <ul style="list-style-type: none"> <li>• Curriculum Night Feedback</li> <li>• Maker Space Grant</li> <li>• Windmill Grant</li> <li>• Lunch Program</li> </ul>	<p><u>Staffing update</u> – Our behaviour support teacher has left for training and supporting other schools. Our math coach will stay at BBK until next week, however, Kelly has requested he stay as a math coach as this supports our SSP math goal. We have been approved for an additional 80% EPA, who has not been hired yet. Candra has returned after a brief sick leave.</p> <p><u>Curriculum night feedback</u> – There has not been much feedback from families. The hope is next year, curriculum night is prior to the first day of school.</p> <p><u>Maker Space Grant</u> – We were not approved at this time, however, we will keep applying.</p> <p><u>Windmill Grant</u> – Bob will apply for this grant in collaboration with Kelly.</p> <p><u>Lunch Program</u> – The Lunch Lady is interested in supplying lunch. However, this would open up our school bubble. There have been no requests from parents/guardians at this time for a lunch program. The SAC agreed that we would not pursue a hot lunch program at this time.</p>
<p><b>Principal’s Report</b></p> <ul style="list-style-type: none"> <li>• Remembrance Day</li> <li>• Report Cards</li> <li>• Parent/Teacher</li> <li>• Christmas Concert</li> </ul>	<p><u>Remembrance Day</u> – Staff planned to paint rocks and place them at the cenotaph. However, at this time, due to COVID, we are unable to visit public places. Classroom teachers will present videos, provide teaching and learning experiences, paint rocks and take photos and send a slide show to our parents/guardians. Veterans Affairs has provided materials to our school community for grades pre-primary to 5.</p> <p><u>Report Cards</u> – There have been no changes to the format or timeline of report cards. Teachers have been given time to focus on assessments and substitute teachers have been hired so teachers can work 1:1 with students to assess.</p> <p><u>Parent-Teacher</u> – This will occur on December 3. This is just one way to communicate information. BBK is currently working on a plan on how this will look. However, we do know that it will not take place in the school.</p> <p><u>Christmas Concert</u> – In classes, students have not been able to sing due to COVID and we are unable to hold a concert at the school at this</p>

	time. However, our music teacher, Mr. Gaudet would like to initiate some type of project. This is in development at this time.
<b>Student Success Planning</b> <ul style="list-style-type: none"> <li>Review goals and strategies</li> <li>Provincial Assessments</li> </ul>	<u>SSP</u> - Kelly reviewed that Early Literacy, Reading Recovery and Resource Support are either ongoing or starting up. Teachers have been given time for assessment with students which align with our SSP goals.
<b>Finance</b> <ul style="list-style-type: none"> <li>SAC Grant – How will we spend this year’s money?</li> </ul>	<u>Financial</u> – Monies must be spent by the end of March. A plan must be made, purchases made, and receipts documented by this time. Ideally this should be done by end of February. Ideas to spend money include: technology, diversity training, purchasing books that show diversity, and professional development for teachers on the area of diversity and race relations.  A question was posed if the Scholastic Book Fair funds could be used to support diverse books such as diverse families. At this time, the PTA has not done any fundraising due to COVID. These funds (Book Fair and fundraising, would typically support our school library.  Discussion was around purchasing books around diversity. Lynne will provide book lists and information to Kelly.
<b>Policy Input</b>	There was no discussion at this time.
<b>Special reports and/or presentations</b>	There was no discussion at this time.
<b>Other</b>	What are the next steps for education if COVID cases rise in NS?  Kelly referred to the <i>Provincial Back to School Plan</i> . Plans are currently in development. At BBK, we have been extremely vigilant about safety at BBK which includes sanitizing, keeping children in their cohorts, and being compliant about following social distancing guidelines.
<b>Next Meeting: Date, time</b>	The next meeting is scheduled for January 13, at 6:00 vis Google Meet.  The meeting was adjourned.

